

## **CORRECTION OFFICERS CERTIFICATION COMMISSION (COCC) MEETING**

**Date:** May 25, 2005

**Time:** 10:00 A.M. to 3:00 P. M.

**Location:** DOC Training Academy, Rooms 3A&B

<b>AGENDA TOPICS:</b>	<b>PERSON RESPONSIBLE:</b>
<ul style="list-style-type: none"><li>• Call meeting to order</li><li>• Pledge of allegiance</li><li>• Introduction of Commission</li><li>• Introduction of Staff</li><li>• Introduction of Attendees</li><li>• Public Comments</li><li>• Director Comments</li><li>• Housekeeping</li><li>• Recap of last meeting (handout)</li><li>• POST Training vs. DOC Training</li><li>• Meeting with SOS &amp; JCAR (handout)</li><li>• Review of administrative rules (handout)</li><li>• Effects of removing jailers from statute</li><li>• Rules vs. policy and procedures</li><li>• JTA relevance to certification</li><li>• Certification Exam requirement</li><li>• Grandfathering requirement</li><li>• What is next?</li></ul>	<p>Chris Egbert</p> <p>Attendees</p> <p>Commissioners</p> <p>Staff</p> <p>Attendees</p> <p>Chris Egbert</p> <p>Larry Crawford</p> <p>Chris Egbert</p> <p>Chris Egbert</p> <p>Royce Hudson</p> <p>Chris Egbert</p> <p>Commissioners</p> <p>Chris Egbert</p> <p>Chris Egbert</p> <p>Chris Egbert</p> <p>Commissioners</p> <p>Commissioners</p> <p>Commissioners</p>

### **OUTCOME:**

If this were a successful meeting it would result in ... (what?)

1. A decision on how to enact the certification requirements
2. A decision on whether the JTA should be a requirement of certification

### **KEY POINTS:**

#### **CALL MEETING TO ORDER**

Due to the fact a new chair had not been appointed by this meeting, Chris Egbert was asked to chair this meeting. The meeting was called to order at 10:05 A.M.

Commissioners present were Tommy Greenwell, Micki Knowles, Walter Foster, David Topash, Danny Patterson and Sam Shipman.

In attendance were Gary Gross, Missouri Corrections Officer Association; and Peggy Huddleston, Department of Corrections.

## **RECAP OF LAST MEETING**

The Commissioners reviewed the last meeting.

## **POST-TRAINING vs. DOC TRAINING**

Royce Hudson provided the Commissioners with a comparison of the training hours between POST and DOC. Based on the comparison there is a variation in the training between POST and DOC. The POST basic training curriculum supports a Law Enforcement approach to training and does not apply to DOC.

## **MEETING WITH SOS & JCAR**

Chris Egbert discussed the role of the Secretary of States (SOS) and Joint Commission on Administrative Rules (JCAR) as it pertains to the filing of administrative rules with the Commission.

A meeting was held on April 21, 2005 with SOS and JCAR to determine if DOC has the authority to file administrative rules. After review JCAR determined that it did appear that DOC had the authority to promulgate rules.

## **REVIEW OF ADMINISTRATIVE RULES**

The Commissioners reviewed the proposed administrative rules. Due to the fact that the jailers have been removed from the statute the administrative rules no longer affect parties outside of DOC.

Because of this, DOC has the option of filing rules or using DOC policy and procedure. Chris Egbert advised the Commission that, due to the fact the certification requirements do not affect individuals outside of DOC there may be a question whether the SOS and JCAR would allow the rules to be filed. Chris Egbert will be checking with them on this issue.

## **EFFECTS OF REMOVING JAILERS FROM STATUTE**

The Commissioners were informed that the jailers have been removed from the statute. The statute now only pertains to DOC.

## **RULES vs. POLICY AND PROCEDURES**

The Commissioners discussed the difference between filing administrative rules and developing DOC policy and procedure.

The Commission discussed the pros and cons of rules vs. policy and procedures. Concerns were voiced that without rules, DOC could and would not follow policy.

By the next meeting, Chris Egbert is to identify any current policies or procedures that address the proposed certification requirements.

### **JTA RELEVANCE TO CERTIFICATION**

The Commissioners are to review the JTA pre-employment recommendations. This item will be reviewed at the next meeting.

### **CERTIFICATION EXAM REQUIREMENT**

This item will be discussed at the next meeting.

### **GRANDFATHERING REQUIREMENT**

This item will be discussed at the next meeting.

The meeting adjourned at 1:30 p.m.

<b>COMMISSION MEMBERS NOT ATTENDING:</b>
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John Waldschlager

ACTION ITEMS	RESPONSIBLE	DEADLINE
Develop meeting minutes	Peggy Huddleston	05-25-05
Place the minutes on the COCC web-site	Jenny Wehmeir	ASAP
Review the JTA assessment	Commissioners	Next meeting
Check with SOS & JCAR on rule filing	Chris Egbert	Next meeting
Identify policies and procedures that pertain to proposed certification requirements	Chris Egbert	Next meeting

<b>NEXT MEETING:</b>
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Date: TBD

Time: TBD

Location: TBD